



# NEW State Term Contract

The Division of Purchase & Contract  
"Success through Customer Service"

## Office Paper - 645A

### State of North Carolina Expects to Save 9 Percent on Office Paper over the Next Three Years

The Division of Purchase & Contract is excited to announce the establishment of a new state term contract for [Office Paper, 645A](#). The new contract covers dual purpose and offset paper in various sizes and colors and requires delivery within 10 calendar days after receipt of an order of 199 cartons or less. For quantities of 200 cartons or more delivery is required within 20 calendar days. Mac Papers Inc. was awarded the contract which has recently taken effect and ends February 9, 2017. This is a mandatory state term contract for state agencies, departments, institutions, universities and community colleges - unless exempted by North Carolina General Statute. Additionally, non-mandatory entities, including schools and local government, that are allowed by general statute may use this contract.

The new contract has a tiered pricing structure and is expected to generate a 9 percent savings on office paper over historical purchases. The inside delivery fee per carton has been reduced from \$2.50 per carton on the prior contract to \$2 per carton. In order to leverage the State's full buying power the new contract prices will be further discounted for the remainder of the contract term if contract purchases across both mandatory and non-mandatory entities exceed a defined spend threshold.

Mac Papers has dedicated an account manager, Troy Youse, to ensure agencies receive contract pricing regardless of the order channel (i.e., E-Procurement, procurement card, phone or e-mail). Troy can be reached at 904-348-3316, or [troy.youse@macpapers.com](mailto:troy.youse@macpapers.com).

Office Paper, 645A has been loaded in [E-Procurement](#). If you have questions pertaining to the contract please contact Bahaa Jizi, the contract manager at 919-807-4520, or [bahaa.jizi@doa.nc.gov](mailto:bahaa.jizi@doa.nc.gov). To view the contract, please visit the Division of Purchase & Contract's [website](#).

The Division of Purchase & Contract is focused on establishing state term contracts that provide customers with goods and services at the best value.

Sincerely,

Patti Bowers  
State Purchasing Officer



### Pertinent Information

**Contract Number** - 645A

**Contract Name** - Office Paper

**Vendor** - Mac Papers, Inc.

**Mandatory** - Yes

**Effective To** - February 9, 2017

#### **The Contract Covers**

1. Dual Purpose Paper
2. Offset Paper
3. Various Sizes
4. Various Colors

**Delivery** – For orders less than 200 cartons, delivery will be made within 10 days. For orders 200 cartons or more, delivery will be made within 20 days.

#### **Vendor Point of Contact**

[Troy Youse](#) - 904-348-3316

#### **Purchase & Contract Point of Contact**

[Bahaa Jizi](#) – 919-807-4520

[Order through E-Procurement](#)

### What Has Changed

**Envelopes and specialty papers** are no longer covered, those items **are now covered in** [Office Supplies, 615A](#).

The **inside delivery fee** per carton has been reduced from \$2.50 per carton on the prior contract to \$2 per carton.

Tiered pricing adds **further discount opportunities** for larger volume orders.